

Rental Verification Form (Template)

RENTAL VERIFICATION FORM

(To be completed by Landlord/Property Manager and Tenant)

Section 1: Tenant Details

- Tenant Name(s): _____
- Previous Address: _____

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- Date of Birth: _____
 - Driver's License/Passport/ID Number: _____
 - Current Employer: _____
 - Home Phone Number: _____
 - Cell Phone Number: _____
 - Email Address: _____
 - Confirm Email Address: _____
 - Are there other tenants sharing the property?
[] No - I am the sole tenant
[] Yes - Additional tenants are present
 - Address of Rental Property:

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- Move-In Date (MM/DD/YYYY): _____

Section 2: Lease and Rental History

- Lease Start Date (MM/DD/YYYY): _____
- Lease End Date (MM/DD/YYYY): _____
- Monthly Rent Amount (\$): _____
- Deposit Amount (\$): _____

Payment History

- Does the tenant consistently pay rent on time?
☐ Yes
☐ No (If no, provide details): _____

- Are there any unpaid charges?
☐ Yes (Outstanding amount \$ _____)
☐ No

Tenant Residency Status

- Is the tenant currently living in the property?
☐ Yes
☐ No

Status of Lease

- ☐ Active
☐ Expired
☐ Terminated

Section 3: Verification by Landlord/Property Manager

- Name of Landlord/Property Manager: _____
- Property/Company Name (if applicable): _____

- **Phone Number:** _____
- **Email Address (optional):** _____

Future Rental Consideration

- Would you rent to this tenant again?
[] Yes
[] No (If no, provide reasoning): _____

Additional Notes (Optional)

Section 4: Acknowledgment and Declaration

By the Tenant(s)

I/We certify that all the information provided in this document is truthful and complete.

I/We accept the responsibility for the rental and associated utility obligations of the property mentioned. I/We acknowledge and agree to abide by both the lease and utility terms as specified.

Tenant's Signature: _____

Date: _____

By the Landlord/Property Manager:

I, as the landlord/property manager, confirm that the information provided in this form is accurate to my knowledge. I also verify the tenant's rental history and status based on the provided details.

Landlord/Property Manager's Signature: _____

Date: _____

Notes:

- Each party should keep a copy of this form for their records.
- Attach any needed supporting documents such as identification, lease agreements, or payment receipts.

supporting documentation if needed (e.g., ID, lease agreements, payment history).

Disclaimer - This is for informational purposes only. This should not be used as a substitute for official legal advice. Please consult with a legal professional to verify you are meeting your local legal standards.