

[Agents Name]

123 Your Street  
Your City, ST 12345  
(123) 456-7890

# Real Estate Expense Report

09/04/00 - 09/05/00

**Name**

Agent's name

**Agent ID**

#111111

**Broker**

Broker name

**Manager**

Team Lead Name [if applicable]

**Purpose**

Expense purpose

Date	Category	Description	Notes	Amount
9/4	Flight	Flight #123		\$0.00
9/5	Hotel	Hotel Name		\$0.00
	Advertising			
	Commission Splits/fees			
	Training Expenses			
	Vehicle Expenses			
	Office Supplies/Equipment Expenses			
	Insurance Premiums			
	Association Fees			
	Telecommunication Expenses			
	Home Office Deductions			
	Legal/Professional Services			
	Property Management Fees			
	Repairs and Maintenance for Property Listings			
	Utilities for listings			
	Real estate specific software			
	Client Gifts/Entertainment			

**\$0.00**

**Signature**

**Date**

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